

Rules of Order

For the MPFFU's 56th Biennial Convention

1. The business session of the Convention, with the exceptions hereafter noted, shall be as follows: The Convention shall be called to order daily at 9:00am beginning on Tuesday, May 5, 2026, and will remain in session until 5:30pm each day of the Convention unless otherwise directed by the body. On Thursday, May 7, 2026, the Convention must adjourn no later than 12:00pm.
2. Registration will close on Wednesday, May 6, 2026, at 12:00pm. All delegates and alternates must **personally** check-in by 12:00pm on Wednesday, May 6, 2026. A two-third vote of the delegates assembled will be required to allow seating of late arriving delegates or alternates after 12:00pm on Wednesday, May 6, 2026.
3. The following order of business shall govern the Convention proceedings unless otherwise ordered by a majority vote of the delegates:
 - Adoption of Convention Rules of Order
 - Report of the Convention Credentials Committee
 - Reports of Convention Committees as available
 - Guest Speakers as determined by MPFFU President
 - Adoption of Election Rules
 - Nomination and Election of Officers as provided in the Election Rules
 - Convention Site Presentations
 - Election of Officers and Selection of 2028 Convention Site
 - Reports of Special Committees
 - Unfinished Business
 - New Business
 - Adjournment
4. The Credentials Committee shall see that each properly registered delegate and alternate has been issued a name badge that must be shown upon entering the Convention Hall. The name badge will show the name of the delegate or alternate and the name of the local that they represent.
5. No delegate or alternate credentials shall be registered after 12:00 pm on Wednesday, May 6, 2026. The Credentials Committee shall make its final report to the Convention at

38 approximately 2:00 p.m. on Wednesday, May 6, 2026. This report will be the authorized
39 list certified by the Credentials Committee and adopted by the delegates for the seating
40 of delegates and alternates for the duration of the Convention. This list will be used by
41 the Elections Committee for the allocation and distribution of ballots to delegates.
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- 43 6. Alternates, guests, and other visitors will not be permitted to occupy the area provided
44 for the seating of delegates; they will be seated in a separate designated area.
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- 46 7. Other select individuals, may occupy the delegate area if they are authorized to do so by
47 the MPFFU President, but they are not permitted to participate in voting or debate on
48 any issues.
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- 50 8. Alternates shall be permitted to replace delegates from their local at any time during the
51 Convention by taking **both** the alternate and delegate badge to the MPFFU office for
52 reissue. If the delegate badge is not available, an alternate may replace the delegate
53 with approval of the credentials committee.
54
- 55 9. Resolutions received after April 24, 2026, shall only be considered at this Convention if
56 they are clearly of such nature as to require late submission. To be considered in this
57 manner requires a majority vote of the Convention Resolutions Committee or by a
58 majority vote of the Convention delegates.
59
- 60 10. Before there can be debate on a resolution, the Convention Committee Chairman to
61 which that resolution has been referred, shall have the right to report on the resolution
62 and to give the reasons for the committee recommendations. Committee
63 recommendations do not require a second.
64
- 65 11. The manner of reporting by committee shall be as follows:
 - 66 a. If the Committee is in favor of the resolution as submitted, the reporting member
67 shall state: ***"On behalf of the Committee, I move to adopt the resolution."***
68
 - 69 b. If the Committee is opposed to the resolution as submitted, the reporting member
70 shall state: ***"On behalf of the Committee, I move to reject the resolution."***
71
 - 72 c. If the Committee makes amendments, revisions, modifications, or other changes in
73 the resolution as submitted, the reporting member shall state, ***"On behalf of the
74 Committee, I move to adopt the resolution as revised."***
75
 - 76 d. If the Committee offers a substitute resolution in place of the resolution or
77 resolutions as submitted, the reporting member shall state: ***"On behalf of the
78 Committee, I move to adopt the substitute resolution."***
79
 - 80 e. If a Committee has referred to it more than one resolution dealing with the same
81 subject matter, the Committee shall consider such resolutions jointly and may

82 dispose of all such resolutions through the recommendation of a single resolution
83 or a substitute resolution. In reporting to the Convention, the Committee shall
84 inform the delegates that ***in acting on the resolution before it, the Convention will***
85 ***be disposing of Resolutions # ____, # ____, and # ____ which cover the same subject***
86 ***matter.***

87
88 12. The manner of reporting minority reports shall be as follows:

89 a. The Committee report shall be made first and if a minority report is offered, it shall
90 have precedence over the majority report and shall be disposed of first.

91
92 b. A minority report of the Committee may be made by one or more members of a
93 committee who do not agree with the majority of the committee. (Note: the
94 majority vote of the committee shall be the Committee report.)

95
96 c. A minority report must be in writing and must state the reasons for not agreeing
97 with the majority. A member of the minority reads the minority views and then
98 says: ***"I move that the minority views be substituted for the Committee report."***
99 The motion is an amendment by way of substitution.

100
101 d. If the minority report is concurred in the Convention, the minority report is
102 adopted.

103
104 e. If the Convention does not concur with the minority report, the delegates shall then
105 consider the Committee report. The Convention will then follow the voting
106 procedures as outlined herein.

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108 13. In order for a motion to be entertained from the floor, the mover of the motion and the
109 person who seconds must be recognized by the presiding officer and then shall state
110 his/her name and the local he/she represents as a delegate.

111
112 14. A motion to amend a motion or a motion to amend a proposed amendment to a motion
113 shall be in order; but no motion to amend an amendment to a proposed amendment
114 shall be permitted. (In other words, amendments of the third degree are not permitted.)
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116 15. Whenever an amendment is offered from the floor which would substantially modify or
117 change the intent of any resolution, proposed constitutional amendment, or Committee
118 revision of the same pending before the Convention floor, the amendment shall be ruled
119 out of order.

120
121 16. When a delegate desires to speak on a debatable motion, he/she shall proceed to the
122 nearest microphone and, after being recognized by the Chair, he/she shall identify
123 themselves by name and the local he/she represents. There shall be no appeal to the
124 Chair's decision on granting recognition in assigning the floor for debate on a motion.
125

- 126 17. If a delegate wishes to rise to a point of order, or ask a question relating to pending
127 business, he/she will rise in his/her place and seek to attract the attention of the
128 presiding officer. After being recognized, the delegate will proceed to the nearest
129 microphone, state his/her name, the organization he/she represents, and raise the point
130 of order or ask the question.
131
- 132 18. A motion to stop debate shall not be in order until three (3) delegates desiring to speak
133 have spoken for, and three (3) delegates desiring to speak have spoken against the
134 pending motion. **This motion can only be adopted by a two-third vote.**
135
- 136 19. **A delegate shall have the right to speak twice (2) on the same question on the same**
137 **day for no longer than three (3) minutes. He/she cannot make a second speech on the**
138 **same question so long as any member who has not spoken to that question desires the**
139 **floor.**
140
- 141 20. No delegate shall interrupt another during his/her remarks, except for a point of order
142 and only then if the point is urgent. He/she shall specifically state the point, and the
143 presiding officer shall decide the same without debate.
144
- 145 21. If a delegate is called to order while speaking, he/she shall take a seat until the question
146 of order is decided. If decided to be in order, he/she may proceed, following recognition
147 by the Chair.
148
- 149 22. The President shall appoint Sergeant-at-Arms to maintain order and to perform such
150 other duties as the Chair may assign.
151
- 152 23. The regular order of business may be suspended at any time by a two-thirds vote at any
153 session of the Convention.
154
- 155 24. Manner of Voting:
156 a. The manner of voting shall first be by a **show of hands**; (except that any motion
157 that requires a two-thirds vote shall be taken by a standing vote.)
158
- 159 b. If the Chair is in doubt or upon request of a delegate after a vote by a show of
160 hands, the Chair shall call for a **standing vote**.
161
- 162 c. If the Chair is still in doubt, a standing vote shall be re-taken, with delegates
163 **counted individually** by the Sergeant-at-Arms.
164
- 165 d. A motion for a **roll-call vote** shall be ordered if supported by 30% of the delegates
166 present and voting. A ten-minute notice will be given prior to beginning the roll call
167 voting process. At the end of the ten-minute notice, no delegates will be permitted
168 to enter or leave the room until the voting is completed. During a roll call vote,
169 each local union shall be entitled to the number of votes set forth in the Secretary-

170 Treasurer's list. The roll call shall proceed numerically by local union number and in
171 accordance with the list of delegates entitled to be seated in the most current
172 record of the Credentials Committee. The total votes to which a local union is
173 entitled may be cast by block by the Chairman of the delegation or the votes may
174 be cast separately by delegates when one or more delegate's request that the
175 delegation be polled. When a call is ordered, no recess shall take place until the
176 results have been announced.

177

178 25. Nominations and election of all officers of the Michigan Professional Fire Fighters Union
179 shall be conducted pursuant to the rules prescribed by the Elections Committee and
180 under its direction.

181

182 26. Committees shall not meet when the Convention is in session except with the permission
183 of the MPFFU President.

184

185 27. A majority must be present in committee meetings to constitute a quorum.

186

187 28. Any question of parliamentary procedure not covered by these Rules of Order shall be
188 decided by Roberts Rules of Order – 12th Edition.

189

190 29. Each officer and delegate shall conduct himself with dignity and decorum and in such a
191 manner that the business of the Convention may proceed efficiently and orderly, and so
192 that the rights of others shall be respected. The minority shall have the right to be heard
193 and the majority on any matter shall prevail.

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195 30. The Chairman of any MPFFU Standing Committee who is not a delegate of his local will
196 be allowed to speak, with the permission of the MPFFU President, on any resolution or
197 issue that is germane to his/her standing committee.

198

199 31. Any resolution not acted upon by the delegates by 12:00 pm on Thursday, May 7, 2026,
200 shall be forwarded to the MPFFU Executive Board for action at the next Executive Board
201 Meeting.

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203

204 Submitted by: Michigan Professional Fire Fighters Union Executive Board

205 Presented by: Terrence H. Chesney, MPFFU Secretary-Treasurer

206 Convention Action: