

The Region 1 Urban Search and Rescue (US&R) working group planner committee will be accepting resumes for consideration for the position of Region 1 US&R planner. This contract position will be selected from resumes received by the Region 1 US&R working group, planner hiring committee. The Planner will be responsible for assisting the Region 1, US & R Work group, committee and Task Force in planning for, developing, and implementing an Urban Search and Rescue asset for the State of Michigan, MSP Region 1.

The position is part time up to 20 hours per week requires extensive travel throughout Michigan region 1 and will require the planner to have their own high functioning email, automobile, personal computer, and cellular telephone.

Planner will be paid 20.00 per hour and will be reimbursed for authorized expenses.

This Planner will be considered on the basis of resume submission as reviewed by the hiring committee against the stated job description and qualifications as follows,

Position Description

Planner will;

Oversee the development of Region 1 US&R operational readiness, planning training and exercises for development of urban search and rescue capability in Region 1.

Facilitate exercise meetings with State Administrative Agency, assess and implement exercise requirements, develop exercise materials, participate in briefings and after action reports.

Conduct exercise (set up and support), conduct related research, prepare and review current plans and procedures for use in exercise development and analyze evaluation data.

Assess and plan for equipment needs for the regional task force and collapse rescue teams.

Assess and plan for current capabilities and current equipment caches in the Fire Departments in Region 1.

Identify, plan, coordinate and implement necessary training for US&R collapse rescue teams.

Interface with Region 1 agencies and departments, Regions 2 and 6, State of Michigan, FEMA and SUSAR organizations on US&R needs and issues (Michigan intends to create a US&R NIMS Type I Task force and does not intend to create or become a FEMA Task Force).

Facilitate planning and coordination efforts with the State Administrative Agency.

Facilitate planning and coordination efforts with Regions 2 and 6 and others for Statewide US&R capability in a Regional Response Team format as funding becomes available.

Develop program policies and operational procedures for the US&R capability development. Identify task force organizational and logistical needs.

Prepare and maintain records and reports as required. Assist Region 1 Board of Directors, US&R committee in identifying, researching and capturing grants and alternate funding.

Job Qualifications:

Must have comprehensive knowledge of the National Incident Management System (NIIMS); the FEMA National Disaster Federal Response Plan, and the FEMA National US&R Response System, its organizational structure, operating procedures, safety practices, terminology and communications protocols.

Must have knowledge and experience in "US&R" training programs and operational resources in Michigan.

Must be competent in the development and use of integrated action planning concepts and processes.

Must have a comprehensive knowledge of the task force functions and US&R operations, tactics, strategy and safety considerations.

Must have 5 or more years experience in Homeland Security/Emergency Management exercises, an emergency response functional area, or related field with experience managing, directing and overseeing large or complex task(s) within budget and on schedule.

Must have 5 years experience in supervisory and personnel management.

Must have 10 years employment experience in the fire service or a related field.

Must possess a State of Michigan Fire Fighters Training Council Instructor certification or State of Michigan EMS Instructor Coordinator license or Bachelors Degree and Michigan teaching certificate are preferred.

Must possess five years of field experience in emergency incident management.

Must have incident management experience at multi-jurisdictional technical rescue incidents or exercise equivalent.

Job Requirements

Must be able to be flexible, to improvise, to share information, resolve conflicts, and solve problems. Must be able to effectively communicate orally and in writing. Must possess good interagency coordination skills and work well with various technical components and other organizations. Must possess strong skills in interpersonal relations.

Resumes may be submitted to;
Chief of Training Dan Oberst
Attention US&R Planner Selection Committee
120 East Shiawassee Street
Lansing MI 48933

Resumes will be received 0800 September 2, 2010 thru 1600 Hours September 15, 2010. Any submissions received after the closing date and time will not be considered.

For further information contact Training Chief Daniel Oberst, Chairperson for the Michigan Region 1 US&R Work Group C/O Lansing Fire Department 120 E. Shiawassee St. Lansing MI 48933 Tel. 517 483-7649