

January 16, 2018

Re: MPFFU 2018 Convention Information

Dear Local President:

The 53rd Biennial Convention of the Michigan Professional Fire Fighters Union will be held on May 8-9-10, 2018 at the [DoubleTree by Hilton Riverfront Hotel in downtown Bay City.](#)

Members attending this convention will determine the goals and the objectives of the Michigan Professional Fire Fighters Union for the next several years. It is very important that every local is represented at this important event.

AGENDA

The convention will convene at 9:00 a.m. on Tuesday, May 8, 2018 and will conclude no later than 12:00 p.m. on Thursday, May 10, 2018. The business sessions on Tuesday and Wednesday will begin at 9am and end at 6pm unless changed by a vote of the Convention delegates.

Nominations for the offices of President, Secretary-Treasurer, District Vice Presidents, and Trustees will take place on Tuesday, May 8th. The election for these positions will take place on Wednesday, May 9th between the hours of 3:30 p.m. and 4:00 p.m.

There will be a Welcome Reception for delegates, alternates, and registered guests on Monday, May 7th between the hours of 7pm-9pm. The Presidents reception will be held from 7pm-9pm on Wednesday, May 9th.

REGISTRATION

The credential form for delegates and alternates is attached. Please **PRINT or TYPE** the full name of each delegate and/or alternate who will be attending the convention. The form must be signed by either the local union President or Secretary. The number of delegates and alternates that your local is entitled to is listed on another page in this attachment. **Return the registration form to the State office as soon as possible.** Email it to tchesney@mpffu.org or fax it to 734-571-5954. The mailing address is listed above.

PAYMENT

To be eligible for the early-bird registration fee of \$200 per person, payment must be received no later than April 6, 2018.

If you pay after April 6th, the registration fee is \$250 per person.

All convention materials, the welcome reception, the luncheons on Tuesday and Wednesday, and the President's reception on Wednesday evening are included in the registration fee.

Locals that currently pay their per capita via the monthly auto-deduct plan can also pay the convention registration fee by this method as well. Simply contact the State Office by phone or email and authorize the amount and provide us with the names of those individuals you are paying for.

Members may also pay with a personal check made payable to MPFFU FIRE PAC or with a [credit card](#). Union checks should be made payable to MPFFU.

GUESTS

MPFFU members and their spouses, or other guests of MPFFU members, are welcome to attend convention activities as **registered guests**.

All guests must pay the guest registration fee of \$100 which covers all sponsored food & beverage functions throughout the entire convention. Guest registration for just one day of the convention is \$50 per person.

CHECKING-IN AT THE CONVENTION

In order to be seated at the convention, your local must have paid its per-capita tax, in full, through the month of **March 2018**. Please check with your local's treasurer prior to your arrival at the convention to confirm that this has been done.

Attendees may check-in and receive their convention packets beginning on Monday, May 7th between the hours of 1:00 p.m. and 7:00 p.m. Registration will resume on Tuesday, May 8th at 7:30 a.m. **A picture ID is required to check-in** and receive the convention packets. You will not be allowed to pick up another members name badge for them.

PLEASE NOTE: The DEADLINE for checking in and picking up all delegate or alternate name badges is 12:00 p.m., Wednesday, May 9, 2018. Persons that have not picked up their OWN name badges by this deadline will not be allowed to take part in the convention proceedings or the elections.

RESOLUTIONS

- ❖ Resolutions must be printed or typed and signed by the person(s) introducing them.
- ❖ Resolutions received by the MPFFU office prior to April 13, 2018, will be distributed via email to all locals prior to the convention.
- ❖ **Resolutions will continue to be accepted until May 3, 2018.** After this date, only resolutions that are clearly of such a nature as to require late submission shall be considered for action. Acceptance of any late resolution will require the approval of the Convention Resolutions Committee or by a majority vote of the Convention delegates.

COMMITTEE ASSIGNMENTS

- ❖ The President shall select delegates for committee assignments from the list of those delegates who register prior to April 6, 2018. Please send an email to tchesney@mpffu.org if you are interested in serving on a convention committee.

HOTEL ACCOMODATIONS

- ❖ ***YOU ARE RESPONSIBLE FOR YOUR OWN ROOM RESERVATIONS.***

- ❖ Hotel reservations should be made directly with the DoubleTree Hotel by calling **989-891-6000**. Make sure you *tell them that you are attending the Michigan Professional Fire Fighter's Convention*. You can also make your reservations online. [Use this link](#) to get the negotiated rate of \$129 + taxes, per room night.

- ❖ **The deadline for hotel reservations is April 16, 2018.** After this date, rooms and/or our group rate may not be available at this hotel.

- ❖ **Cancellation Policy: All reservations must be cancelled by 6 pm on the day PRIOR to the arrival date to avoid a cancellation fee.**

PROXY REGISTRATION

- ❖ Although all locals are encouraged to attend the Convention, locals may be represented at the convention by a proxy vote. **If your local will not be able to attend, contact the State Union office for a proxy registration form.** There is no charge to register proxy votes.

- ❖ **IF YOU WILL BE GIVING YOUR PROXY VOTES TO ANOTHER LOCAL FROM YOUR DISTRICT, YOU MUST COMPLETE THE PROXY FORM AND FAX or MAIL IT TO THE STATE OFFICE POSTMARKED BY APRIL 27, 2018. PROXIES WILL NOT BE ACCEPTED IF THEY ARE POSTMARKED or FAXED AFTER THAT DATE.**

- ❖ A local can only carry the proxy votes from one local.

- ❖ The Chairman of a local delegation may cast the votes of any unregistered delegates that his/her local is entitled to.

- ❖ Proxy votes may be cast for election of officers, convention site selection, and any roll call votes taken at the convention.

CLOSING

In closing, please feel free to call the State office or your District Vice President if you need any assistance completing the registration form, writing resolutions or have questions about any other convention related items.

Remember, it is your participation that will help make this a productive and successful convention. Please register to attend as soon as possible.